



Local Area Donations Volunteer Role Description

Organisation: Bairnecessities Baby Bank

Location: Ellon, Fraserburgh, Peterhead, Turriff and Inverurie

Role Type: Volunteer

Role Overview

The Local Area Donations Volunteer plays a vital role in supporting Bairnecessities Baby Bank by coordinating and managing donations within their local community. This role helps ensure that essential items are collected, processed safely, and delivered efficiently to support families in need.

Key Responsibilities

- Administer and moderate a local Facebook community group on behalf of Bairnecessities Baby Bank.
- Share the monthly Bairnecessities Wishlist within the Facebook group and encourage community engagement.
- Respond to posts and messages relating to donations in a timely and friendly manner.
- Receive donated items from within the local area.
- Clean, sort, and check donated items to ensure they meet Bairnecessities standards.
- Complete Health & Safety checklists and responsibly discard any unsuitable items.
- Arrange transport or delivery of suitable items to the Bairnecessities unit outside Fraserburgh
- Where items are not required by the baby bank, arrange for them to be sold and ensure all proceeds are donated back to Bairnecessities Baby Bank.
- Adhere to organisation policies such as Equal Opportunities, Health and Safety, Data Protection/Confidentiality and Safeguarding.

Skills and Attributes

- Good organisational and communication skills.
- Confident using Facebook and online community groups.
- Reliable, trustworthy, and able to work independently.
- Basic understanding of health and safety standards (training can be provided).
- Passionate about supporting families and the local community.

- Extra space to store donated items

Time Commitment

- Flexible and can be managed around personal availability.
- Estimated a few hours per month, with increased activity around donation drives.

Support and Training

- Guidance and ongoing support provided by the Bairnecessities Baby Bank team.
- Relevant training and resources supplied where needed.

Impact

By volunteering in this role, you will help ensure that vital baby items reach families who need them most, while strengthening community involvement and support for Bairnecessities Baby Bank.